

## MANUAL-6

### A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT UNDER ITS CONTROL

[Section 4(1)(b)(vi)]

<b>Sl No.</b>	<b>Nature of Record</b>	<b>Details of information available</b>	<b>Unit/Section where available</b>	<b>Retention period, where available</b>
1	Electoral Roll	Name of the electors Polling Station-wise, AC-wise for the year from 1980 to till date	Electoral Roll branch of CEO office	As per directions of Election Commission
2	Electoral Roll	For the year 1994 onwards	At the office of concerned Electoral Registration Officers/Asstt. Electoral Registration Officers	As per the direction of Commission
3	EPIC Record	List of persons who have been issued Photo Identity Card	At the office of concerned Electoral Registration Officer	
4	Permanent Register for elector	List of electors	-do-	
5	Election related record	Nomination Papers/Results etc.	At the office of District Election Officers	As per directions of the Commission and also on the basis of the orders from any court