

MANUAL-5

RULES, REGULATIONS, INSTRUCTION, MANUALS AND RECORDS FOR DISCHARGING FUNCTIONS.

[Section 4(1)(b)(v)]

S.No.	Name of the act, rules, regulations, Manual etc	Brief gist of the contents/Reference no. if any	Price , if any(Rs.)
1.	Manual of Election Law, Volume-I	1.Extract from the Constitution 2. Extract from the Indian Penal Code(45 of 1860) 3. The Representation of the People Act,1950(43 of 1950) 4. The Representation of the People Act,1951(43 of 1951) 5. Extracts from the Government of National Capital Territory of Delhi Act, 1991(1 of 1992) 6. The Delimitation Act, 2002 (33 of 2002) 7. The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976(108 of 1976) 8. Officers before whom candidates may make or subscribe oath or affirmation 9. The Constitution(Scheduled Castes)order,1950 10. The Constitution (Scheduled Castes) Union Territories) Order, 1951. 11. Law relating to removal of disqualification and other information	420/-*
2.	Manual of Election Law, Volume-II	1.The Registration of Electors Rules,1960 2. The Conduct of Elections Rules,1961 3.The Election Symbols (Reservation and allotment)order, 1968 4. List of political parties and symbols in relation to elections in all parliamentary and assembly constituencies other than assembly constituencies in the State of Jammu and Kashmir. 5. The Delimitation of Council Constituencies Orders 6. Authorities specified under section 8A to accept petitions about corrupt practices. 7. Officers before whom a candidate for election to fill a seat in the Legislative Assembly of a Union territory shall make and subscribe oath or affirmation	* for both volumes

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3.	Handbook for Returning Officers	Commission's instructions on Polling stations/polling personnel/Election materials /Nominations/Scrutiny/withdrawal of candidature/ Allotment of symbols/Voting machines/counting of votes/declaration of results / Account of election expenses etc.	100/-
4.	Handbook for Electoral Registration Officers	Legal provisions and framework, procedures for preparation of Electoral Rolls of an Assembly Constituency.	
5.	Handbook for Presiding Officers	Law and Procedures and the relevant instructions and directions of the Commission in relation to the conduct of elections for discharging various functions/ duties as Presiding Officers.	80/-
6	Handbook for Candidates	Salient provisions of Election law and procedures for standing as a candidate for a election.	145/-
7	Handbook for Polling Agents	Salient provisions of Election law and procedures in relation to discharge of duty as Polling agent at polling station for a election.	-
8	Handbook for Counting Agents	Salient provisions of Election law and procedures in relation to discharge of duty as Counting agent at Counting Centre for a election.	-
9	Model Code of conduct	Commission's guidelines for political parties and candidates in respect of their conduct at the time of elections for meetings/processions etc.	35/-
10	Political Parties and election symbols	It is the list of Political parties, Registered and un-registered at National/State levels and list of symbols allotted to the parties.	40/-
11	Compendium of instructions on conduct of elections	List of instructions on conduct of elections issued by the Commission from time to time. Covers all subjects like Election machinery/appointment of Polling/counting staff/Observers, election preparations, the poll etc.	250/-
12	List of Persons disqualified under Section 8A,10A & 11A(2) of the Representation of People Act,1951	Consist list of persons disqualified by the Commission under different sections for violating election laws.	100/-
13	Land Mark Judgment Vol. I,II,III &IV		200/

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14	Guidelines for Observers		20/
15	Statistics of various elections conducted in Delhi	Statistical data	100/-
16	Electoral Rolls of Assembly Constituencies from 1980- to till date	Name of the electors, polling station-wise Assembly Constituency-wise	Re.1 per page
17	List of Polling stations.	Address of the polling station and the area covered under the polling station.	Re.1 per page

All the books from Serial. No. 1 to 14 above are available at Media and Publication Section of Election Commission of India, Nirvachan Sadan, Ashoka Road, New Delhi and can be purchased at their office only. The contents of these booklets are also available at the website of Election Commission of India (www.eci.gov.in) However the books/copies of the Electoral roll or Polling stations from Serial. No. 15 to 17 above are available at the office of Chief Electoral Officer, Delhi at Kashmere Gate, Delhi and can be purchased from the Election Officer (Electoral Roll branch). The Electoral Roll for the current year for all the seventy Assembly Constituencies of NCT of Delhi is also available at the website of Chief Electoral Officer, Delhi (www.ceodelhi.nic.in)